



Chicano/Latino Studies Program MICHIGAN STATE UNIVERSITY

Supervisor Final Internship Evaluation

Thank you for taking the time to thoughtfully complete this final internship evaluation. By discussing this with your student intern, your comments help them reflect on their experience and what they may have learned.

Student Name (Last, First): _____

Internship Start Date: _____ Internship End Date: _____

MSU Department of Internship: _____

Supervisor Name: _____

Student's Internship Title: _____

Rate the following based on the student's internship:

	<u>POOR</u>			<u>EXCELLENT</u>	
Intern's overall job performance	1	2	3	4	5
Intern's attendance	1	2	3	4	5
Intern's attitude	1	2	3	4	5
Your availability to answer intern's questions	1	2	3	4	5
Regularly scheduled meetings with your intern	1	2	3	4	5
Intern's willingness to ask for help	1	2	3	4	5
Job duties were related to learning agreement objectives	1	2	3	4	5
Intern developed skills essential to their career field	1	2	3	4	5
Intern met expectations set in the learning agreement	1	2	3	4	5
Intern received necessary training and resources to do job	1	2	3	4	5
Intern's work load was challenging	1	2	3	4	5
The overall internship experience (for you the supervisor)	1	2	3	4	5

Please rate the following statements on a scale of 0-4

[0 = not applicable 1 = strongly disagree 2 = disagree somewhat 3 = agree somewhat 4 = strongly agree]

Intern worked in a diverse environment	0	1	2	3	4
Intern managed their time and priorities	0	1	2	3	4
Intern acquired knowledge	0	1	2	3	4
Intern thought critically	0	1	2	3	4
Intern communicated effectively	0	1	2	3	4
Intern solved problems	0	1	2	3	4
Intern contributed to a team	0	1	2	3	4
Intern worked outside their comfort zone	0	1	2	3	4
Intern performed their job with integrity	0	1	2	3	4
Intern developed professional skills	0	1	2	3	4
Intern balanced work and life	0	1	2	3	4
Intern effectively embraced change	0	1	2	3	4



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Please comment on the student's strengths, performance and/or skills.

Suggestions for student/employee improvement (job skills, attitude, communication, work ethic, etc.)?

Additional Comments:

By signing below, you are stating that you have reviewed the final internship evaluation with your intern.

Student Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____